



Village Of Rochester

1 Community Drive Rochester, IL 62563

Incorporated in 1869

| | |
|-----------------|---------------|
| Variance Number | (YYYY-MM-DD) |
| Build Permit # | If Applicable |
| Zone | |

Request for Variance of Village Code

A \$75.00 filing fee is due at the time of filing, a hearing will not be scheduled until fees are paid.
 Incomplete or incorrect Variance Requests could prolong the time it takes to receive a Variance Hearing.

Applicant Section:

Today's Date: _____ Permit Applied for: N / Y- Permit # _____ Permit denied: Y / N

Applicant Information

Name(s): _____ Circle one - Property Owner / Renter / Contrator

Address: _____

Property Information

Name of Owner(s) _____

Address of Owner(s): _____

To which Village Code are you seeking a Variance? _____

Summary of Variance request: _____

Use extra pages if necessary.

In your opinion, why should your request for variance from Village Code be granted? Explain Briefly. A hearing will be arranged for the next available Planning and Zoning Commission meeting date. You should plan to attend to answer questions and have supporting information if applicable.

I (We) consent to the entry in, or upon, the premises described in this application by any authorized official of the Village of Rochester, Illinois for the purpose of posting, maintaining, and removing such notices as may be required by law.

It is understood and agreed by you that any error, misstatement, or misrepresentation of material fact, or expression of material fact, either with or without intention on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications, or structure made subsequent to the issuance of a permit in accordance with this application, without the approval of the Zoning Board, shall constitute sufficient grounds for the revocation of such permit.

Signature of Applicant Date

Signature of Co-Applicant Date

Notice to Applicants:

The Variance process takes time. Time between filing and the Variance Hearing can take up to ninety (90) days.

- 1 Recommendations by the Planning and Zoning Hearing will be made at the next Village Board Meeting. A Variance is not granted until approved by the Village Board.
- 2 The fee for filing a Variance request is \$75.00 per request and/or property.
- 3 Your presence, while not required, is suggested as you may be ask questions concerning this request.
- 4 Adjacent property owners with 250 feet of the property requesting a variance will be notified about the Variance Hearing. As well as a notice physically posted at Village Hall and published in the local paper.

Will the granting of a Variance in the form requested be in harmony with the neighborhood and not contrary to the intent and purpose of the Zoning Ordinance?

Y / N

Elaborate: _____

Are the conditions of the hardship for which you request a variance true only of your property? Y / N

If not, how many other properties are similarly affected? _____

How does the current Zoning Code prevent reasonable use of your land? _____

Surrounding property owner information.

The following are the names and addresses of the properties within 250 feet of the property requesting the variance. The names associated with each property are those on record on the Sangamon County tax records.

| Name | Address |
|-------|---------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

| Name | Address |
|-------|---------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

FOR OFFICIAL USE ONLY

For Office Administration Use Only

Variance Request Number: _____

Date Received: _____

Received By: _____

Fee Paid Date: _____

Amount Paid: _____

Receipt Number: _____

Variance Request Hearings must be published no later than 15 days and no sooner than 30 days from the date of the Public Hearing per 65 ILCS 5/11-13-14.

Date Filed: _____

Hearing Date Scheduled for: _____

Published Notice Date(s) _____

Where Published: The Rochester Times

Name of Municipality where published: Rochester, IL

Date adjacent property letters were sent: _____

For Planning and Zoning Commission Use Only

Hearing Open Date: _____

Hearing Closed: _____

Notes: (continuances, witnesses, etc) _____

Action recommended by Zoning Board on request for variance:

The above listed action to the variance of Rochester Village Code is requested in conformity with the powers vested in the Zoning Board of Appeals to recommend, and the Village Board of Trustees to permit / deny :

_____ on the property listed on the first page.

and in conformity with with the plans on Permit Number: _____, dated for: _____.

Planning and Zoning Committee Chairperson

Date